



## COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS  
372 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012  
(213) 974-1465 or (213) 974-1431  
Website: <http://sbc.lacounty.gov>

FOUNDER  
Mrs. Sybil Brand

CHAIRPERSON  
Mrs. Eleanor R. Montañó

VICE CHAIRPERSON  
Mr. Frank S. Bacio

Ms. Barbara Bigby  
Mr. Vito Cannella  
Ms. Rita Hall  
Mr. John A. Hammargren  
Mr. Carl E. Moore

### **MINUTES OF THE** **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **OCTOBER 1, 2008**

#### **CALL TO ORDER**

Chair Montañó called the meeting to order at 10:14 a.m.

#### **OPENING CEREMONIES**

Chair Montañó led the Pledge of Allegiance followed by a moment of silence.

#### **ATTENDANCE**

##### **Present**

Chair Eleanor R. Montañó  
Frank Bacio  
Barbara Bigby  
Rita Hall  
John A. Hammargren  
Carl E. Moore

##### **Excused Absence**

Vito Cannella

##### **Staff**

Janice Davis, Commission Services Staff  
Garen Khachian, Commission Services Staff

#### **APPROVAL OF SEPTEMBER 17, 2008, MEETING MINUTES**

**On motion of Commissioner Hammargren, seconded by Commissioner Hall, and unanimously carried, the minutes of September 17, 2008, were approved with the following changes:**

On page 2, under "Sheriff Department", change "*youth*" to "*inmates*", to become certified for the program.

On page 3, under "Internal Services Department, change "Initially, the program focused on crafts", to "Initially, the program focused on building crafts".

Commissioner Bigby joined the meeting at 10:18 a.m.

### **CHAIR'S REPORT**

Chair Montaño reported on one (1) news article and provided the Commission with information regarding the Business meetings:

- "County Payroll: 1 (Student Worker) Employed for 28 Years", City News Service, September 18, 2008, regarding lack of oversight and regulation led to abuse in Los Angeles County's use of student workers, with some students working more hours than allowed and staying on the job for excessive periods of time.
- The Sybil Brand Commission Business meetings will include an introduction of all Commissioners and representatives present at the meeting.

### **TREASURER'S REPORT**

Commissioner Bacio reported that the current balance of the Commission's Charitable Fund is \$1,489.83.

### **STAFF REPORT**

Ms. Janice Davis, Commission Services, gave the following report:

- The Board has adopted "Uniform Public Hearing Protocols" that will be applied to all County Commissions. The Public will be allowed three (3) minutes to address the Commission and more time may be allowed at the Chair's request. All pagers and cell phones must be placed on vibrate mode or turned off while a Commission meeting is in session.
- After consideration of the Holiday Promotional Items; the Commission decided not to purchase any promotional items for 2008.

### **CORRESPONDENCE/AUDIT REPORT**

- A thank you letter was received from the Honorable Sheriff Leroy Baca regarding Commander Robert J. Olmsted.

### **FACILITY/GROUP HOME INSPECTION REPORTS FROM SEPTEMBER 17, 2008 TO SEPTEMBER 30, 2008**

#### **Franklin CDS – Commissioner Bacio**

The facility was visited on September 18, 2008, and found to be in satisfactory condition.

#### **HV Group Home – 31, #1 – Commissioner Montaño**

The facility was visited on September 22, 2008, and found to be in satisfactory condition.

#### **Optimist Boys Home (Valley) – 45, #3 – Commissioner Montaño**

The facility was visited on September 23, 2008, and found to be in satisfactory condition.

**Optimist Boys Home (Van Nuys) – 44, #4 – Commissioner Montaño**

The facility was visited on September 23, 2008, and found to be in satisfactory condition.

**Area of Concern:** First aid kit needs to be restocked.

**Children's Homes of Southern California (Runnymede) – 9, #4 – Commissioner Montaño**

The facility was visited on September 23, 2008, and found to be in satisfactory condition.

**Eggleston Youth Center (Eggleston) – 16, #5 – Commissioner Bigby**

The facility was visited on September 23, 2008, and found to be in satisfactory condition.

**Area of Concern:** Roof needs to be replaced at the main office.

**Los Padrinos Juvenile Hall – Commissioners Bacio, Hall and Moore**

The facility was visited on September 23, 2008, and found to be in satisfactory condition.

**Children's Are Our Future (Saticoy) – 7, #5 – Commissioner Montaño**

The facility was visited on September 24, 2008, and found to be in satisfactory condition.

**Children's Are Our Future (Legg) – 8, #2 – Commissioner Montaño**

The facility was visited on September 24, 2008, and found to be in satisfactory condition.

**Eggleston Youth Center (Emancipation) – 16, #4 – Commissioner Bigby**

The facility was visited on September 24, 2008, and found to be in satisfactory condition.

**Area of Concern:** Dishwasher not working.

**Bermudez Call-Safe ISS CDS – Commissioner Bacio**

The facility was visited on September 24, 2008, and found to be in satisfactory condition.

**Sonya Love Guidance Center – 54, #4 – Commissioners Bacio and Hall**

The facility was visited on September 25, 2008, and found to be in poor condition.

**Areas of Concern:** Vent in the laundry room was not attached to the outside of the home; smoke detectors in bedrooms #1 and #3 are not working; needs fire extinguishers; graffiti in linen closet needs to be removed; first aid kit needs to be replaced; disaster drills not posted; documentation for clothing and spending allowance not documented; modified diets list not provided; furniture needs to be replaced; activity schedule needs to be updated.

**Lomita Sheriff Station – Commissioner Montaño**

The facility was visited on September 29, 2008, found to be in satisfactory condition.

**Area of Concern:** Door under sink is missing; old stove needs to be removed.

**Dubnoff Center (Clybourn) – 47, #5 – Commissioner Bigby**

The facility was visited on September 29, 2008, and found to be in satisfactory condition.

**Areas of Concern:** First aid kit needs to be restocked; needs more linen.

**Sheriff's Leadership Academy CDS – Commissioner Bacio**

The facility was visited on September 30, 2008, found to be in satisfactory condition.

**Ettie Lee Home (North Hollywood) – 18, #1 – Commissioner Bigby**

The facility was visited on September 30, 2008, found to be in satisfactory condition.

**B & I Group Home #1 – 4, #1 – Commissioner Hammargren**

The facility was visited on September 30, 2008, found to be in satisfactory condition.

**Areas of Concern:** Low on non-perishable foods; Needs and Services Plan needs to be updated.

**David and Margaret Home (Wenwood) – 13, #5 – Commissioner Montañó**

The facility was visited on September 30, 2008, found to be in satisfactory condition.

**NEW BUSINESS/ANNOUNCEMENTS**

Staff was asked to send letters to the following:

- Sheriff Leroy D. Baca commending Captain Warren Asmus for his cooperation and assistance to the Commission.
- Chief Probation Officer Robert Taylor commending William Bermudez, an excellent instructor at Los Padrinos Juvenile Hall; James B. Marshall, Service Director, Management Service Bureau; and Daniel Aceves, Assistant Superintendent, Detention Services Bureau at Los Padrinos Juvenile Hall for assisting the Commission during their visit.

**MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)**

There was none.

**PUBLIC COMMENT**

There was none.

**ADJOURNMENT**

There being no further business, Chair Montañó adjourned the meeting at 11:55 a.m. in memory of Paul Newman, and Laura L. Diaz.

Respectfully submitted,

*Janice Davis*  
Commission Services Division